



Acknowledgement Form

**** For Student Use Only ****

Halton Healthcare Access Badges will be issued to all students completing a placement at the Oakville Trafalgar Memorial Hospital (OTMH) and Milton District Hospital (MDH). Students completing computer training will receive their badge during training. Students who do not complete computer training can obtain their badge from the Cashier at OTMH or from Virginia Kepka in the Administration Office of MDH. Photo ID with student card and a \$20 deposit is required. Students will not be refunded their deposit for lost, stolen or Access Badges not returned within two weeks of the placement end date.

The access badge will provide students access to all staff restricted areas. Students are to **only** use their access badge during their clinical placement hours. Use of the access badge during non-clinical placement hours and/or inappropriate use of the access badge will result in immediate cancellation of the placement.

I, _____, (please print) have read and understand the above paragraphs as well as the policies listed below, and agree to abide by the terms and conditions.

1. Confidentiality Policy

2. Information and Communication Technology Use of Technology Policy

I am aware, if I act against any or all of these terms and conditions, my actions could be cause for discipline, up to and including termination or loss of privileges.

Name: _____

Title: _____

Educational Institution: _____

Placement Location: _____

Signature

Date